

## Required Information Update for e-Invoicing

### A. Customer's Information Update

1. Please send in pdf format
2. Please fill in information below typed (not handwritten)

No.	Information	Max Length per IRBM	Customer's Detail	
1	Registered Business Name	300	TM TECHNOLOGY SERVICES SDN. BHD.	Name of company as registered with the Companies Commission of Malaysia (CCM). Please ensure correct typing of the company's name. Example 1. Sdn. Bhd. Or Sdn Bhd 2. Berhad or Bhd
2	Tax Identification Number (TIN)	13	C99999999990	The number "0" has been added at the end of the existing TIN by the Inland Revenue Board of Malaysia (IRBM). Please ensure no spacing between prefix (C/D/E/F) and numeric characters. This is available in IRBM MyTax Portal and Form. i.e. Example here is a dummy number.
3	Business Registration Number (new)	12	200201003726	
4	Business Registration Number (old)	12	571389-H	Please insert the company's business registration number in both new and fold format.
5	Business Address	300	LEVEL 51, NORTH WING, MENARA TM, JALAN PANTAI BAHARU, 50672, KUALA LUMPUR, WP KUALA LUMPUR	
6	Contact Number*	20	603999999990	Contact number and email address that is reachable by IRBM for e-invoicing and billing purposes. i.e. example here is a dummy number
7	Email Address*	300	EINVOICING.AR@TM.COM.MY	
8	SST Registration Number (Mandatory for SST Registrant)	17	W10-1808-32000464	Please insert the company's business registration number in both new and fold format.

\* Contact number & email address which is reachable by LHDNM

### Contact Person for Further Enquiry

Name\* : \_\_\_\_\_

Position\* : \_\_\_\_\_

Mobile\* : \_\_\_\_\_

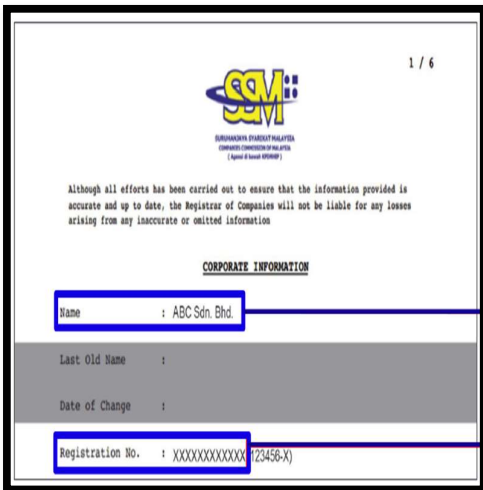

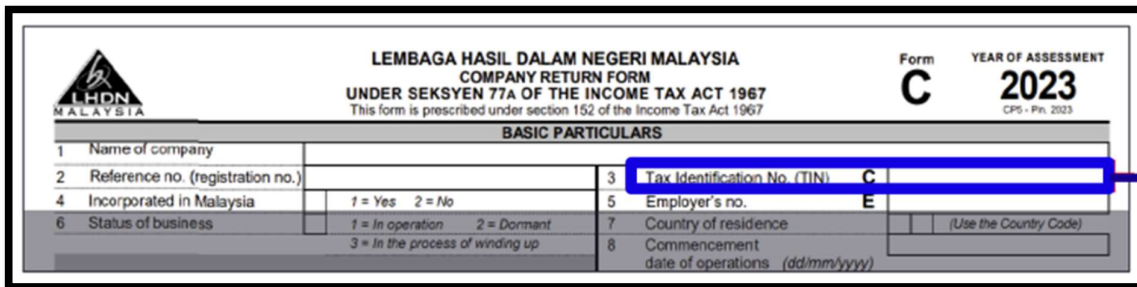

Email Address\* : \_\_\_\_\_

Key contact person to liaise with for e-invoicing data and information purposes



## SAMPLE FOR SUPPORTING DOCUMENTS

### B. Supporting Documents (Please refer to Guide on Required Information Update)

No	Supporting Documents
<b>1</b>	<p><b>(1) Registered Business Name &amp; (3) &amp; (4) Business Registration Number (new &amp; old)</b></p> <p><i>A copy of latest SSM Certificate:</i></p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <p><u>Old format</u></p>  </div> <div style="text-align: center;"> <p>Or</p> </div> <div style="text-align: center;"> <p><u>New Format</u></p>  </div> </div>
<b>2</b>	<p><b>(2) Tax Identification Number (TIN)</b></p> <p><i>Screen capture of Company's Basic Particulars (header page 1) of Form C:</i></p> 
<b>3</b>	<p><b>(7) SST Registration Number (Mandatory for SST Registrant)</b></p> <p><i>ST Approval Letter / SST number screenshot from MySST official website:</i></p>  <p>Checking for SST number also be done at: <a href="https://sst01.customs.gov.my/account/inquiry">https://sst01.customs.gov.my/account/inquiry</a></p>

